



Anderson County Water Authority

***1611 N Charles G. Seivers Blvd
Clinton, TN 37716***

Invitation to Provide Proposal

FOR:

Sewer Videoing of Gravity Sewer System

FROM:

Anderson County Water Authority
1611 N Charles G. Seivers Blvd
Clinton, TN 37716



Anderson County Water Authority

**1611 N Charles G. Seivers Blvd
Clinton, TN 37716**

Date: July 21st, 2026

Subject: Invitation to provide proposal for videoing and inspection solution for up to approximately 6000ft of gravity sewer system.

To Whom It May Concern:

Anderson County Water Authority will receive sealed proposals at the address listed below until 1:00 pm on August 10th, 2026. Proposals delivered later will not be accepted. Anderson County Water Authority is not responsible for delays in delivery.

Delivery should be made to (for courier or US mail):

**Jeff Elrod
General Manager
Anderson County Water Authority
1611 N Charles G. Seivers Blvd
Clinton, TN 37716**

**Package should be labeled
“Sewer Videoing Project”**

Refer to the “Response Preparation – Information and Instructions” section for further requirements regarding proposal development, packaging, and delivery.

The invitation to provide proposal has the following table of contents:

TABLE OF CONTENTS

1. INTRODUCTION.....	3
1.1. PURPOSE	3
2. SCOPE OF THE INVITATION.....	3
2.1. OVERVIEW.....	3
2.2. VIDEO REQUIREMENTS.....	3
2.3. PROJECT REQUIREMENTS.....	3
3. RESPONSE PREPARATION – INFORMATION AND INSTRUCTIONS	3-7
3.1. RESPONSE TO QUESTIONS	3-7
3.2. PROCUREMENT SCHEDULE	3-7
3.3. FORMAT INSTRUCTIONS	3-7
3.4. COPIES AND SUBMISSION	3-7
3.5. VENDOR INQUIRIES, EXCEPTION REQUESTS, AND COMMUNICATION.....	3-7
3.6. THIS DOCUMENT IS NOT A BASIS FOR OBLIGATIONS	3-7
3.7. RIGHTS TO SUBMITTED MATERIALS	3-7
4. EXHIBITS	
A. No exhibits	



Anderson County Water Authority

**1611 N Charles G. Seivers Blvd
Clinton, TN 37716**

1. INTRODUCTION

Anderson County Water Authority (ACWA) is a water and sewer provider serving Anderson County located in the State of Tennessee. ACWA is located in the Knoxville Metropolitan Statistical Area located on the western side of Knox County.

1.1. Purpose

The purpose of this invitation for proposals is to source and acquire a municipal grade sewer videoing and inspection service for a phased project. ACWA plans for this project to span 3 years with this proposal covering the 1st year of the project. The total length of sewer main to be inspected is estimated and subject to being reduced during this project.

2. Scope of Invitation for Proposals

2.1 Overview

Anderson County Water Authority needs to video and inspect a gravity sewer system at a location where I&I is observed. Anderson County Water Authority operates a sewer collection system and has sewer mains up to 12" diameter in size. **Anderson County Water Authority is requesting the selected vendor to begin this project within 3 months of the selection of a proposal.**

2.2 Video Requirements

- Video must be in 1080p resolution or greater.
- Ability to camera sewer pipe segments up to 1000ft between manhole entrances.
- AI inspection of video capability or inspection of camera footage by the contractor to compile exact locations of damages, blockages, inflow and infiltration.

2.3 Project Requirements

- Contractor shall supply capability and tools to plug sewer main segments in coordination with ACWA staff to enable videoing.
- Contractors shall have the ability to traverse off road terrain to locate equipment in fields or along waterway boundaries where conditions may be muddy, rocky or overgrowth present.
- Contractor shall have the ability to provide a map of manhole locations referencing locations within 2' of accuracy using lat/long coordinates.
- Contractor shall provide a concise report showing problem (I&I, blockages, damaged) locations based on lat/long coordinates and distances from manholes which will be identified on a map by numbers.
- Contractor shall provide a list of video timestamps that show the exact location of each reference problem located.
- Contractor shall provide the ability to clean sewer pipe segments when needed to complete videoing of the segments.
- Project must be completed within 90 days of start.

3. RESPONSE PREPARATION – INFORMATION AND INSTRUCTIONS

To maintain the fairness and integrity of the selection process, it is essential that the proposal conform to the requirements of this section. Do not include any material that is not specifically requested. Elaborate artwork, expensive paper or bindings, and expensive visual or other presentations are neither necessary nor desired. Failure to follow the instructions in this section may result in disqualification. Anderson County Water Authority desires a concise, direct, and easily interpreted response.

3.1. RESPONSE TO QUESTIONS

Please adhere to the following guidelines when responding to any questions in this invitation to provide a proposal. These guidelines are provided to help the Anderson County Water Authority evaluation team more accurately obtain the information



Anderson County Water Authority

**1611 N Charles G. Seivers Blvd
Clinton, TN 37716**

needed for their evaluation.

- When answering a specific question, DO NOT refer the reviewer to an enclosed brochure, report, or another document. Please respond by providing a concise, simple, and clear answer to the question.
- If you feel a reference must be made to another document or paragraph in the proposal, INCLUDE A PAGE NUMBER AND PARAGRAPH REFERENCE, and any other reference indicator that you feel will enable the reviewer to access the information.
- If you choose NOT to answer a question, so indicate by writing "Not Applicable," or otherwise indicating the reason for non-response.
- You must include the INVITATION FOR PROPOSALS questions with your response to aid in our review.

3.2. PROCUREMENT SCHEDULE

- Request for proposals posted [July 20th, 2026]
- Time limit to ask questions..... [July 31st, 2026]
- Proposals due [August 10th, 2026]
- Evaluations completed..... [August 14th, 2026]
- Selection(s) made[August 18th, 2026]

Selected proposal must be approved by the ACWA Board at the August Board meeting scheduled for August 18th, 2026 @ 5pm. The board meeting is subject to rescheduling. If rescheduled, the participants will be notified. ACWA reserves the right to terminate this request for proposal process or reject any and all proposals and pricing submitted at the sole discretion of the Anderson County Water Authority Board of Commissioners.

3.3. FORMAT INSTRUCTIONS

3.3.1. STYLE

- All proposals should use common, easily readable, and available fonts such as Times New Roman in 10 point or larger type-size.
- Each page shall contain at least one-inch margin on all sides.

3.3.2. ORGANIZATION

- All pages shall be numbered.
- Major sections shall have a page break between them and the next section.
- The following sections shall be included:

I) Cover Letter, Introduction (Limit to 1 page)

II) Executive Summary (Limit to 3 pages) – The summary should be suitable for review by a Board of Commissioners. The following overviews or recaps are suggested for inclusion: company strength and markets served; product functions and capabilities, including perceived advantages; support services; value differentiation, including cost considerations.

III) Cost Proposal (Limit to 5 pages) - All proposals must show the following breakdown

- Linear footage cost of videoing recording
- Linear footage cost of videoing inspection and indicate if inspection is by an employee or AI



Anderson County Water Authority

**1611 N Charles G. Seivers Blvd
Clinton, TN 37716**

- Linear footage cost of jetting/cleaning of pipe segments (All cleaning requirements during the project must be approved by ACWA before performing for budgeting purposes).
- A breakdown of any other applicable charges/fees that will best represent the total cost of this project.

IV) Accessory Information (Limit to 20 pages) Please include a specification sheet and a brochure of the proposed configured unit.

3.4 COPIES AND SUBMISSION

- Paper - one (1) unbound, signed original (signature by an authorized employee of the proposing company), and 5 copies are required (five (5) total)
- Submission is considered to have been made when the proposal is received at the Authority's office located at 1611 N Charles G. Seivers Blvd Clinton, TN 37716 no later than August 10th, 2026, at 1p.m.
- The form on the next page titled Proposal Response Form will be filled out completely and returned as the first page of the package.
- All submissions shall be in a sealed package(s) and clearly labeled:

"Sewer Videoing Project"

Send all proposals to:

**Jeff Elrod
General Manager
Anderson County Water Authority
1611 N Charles G. Seivers Blvd
Clinton, TN 37716**



Anderson County Water Authority

1611 N Charles G. Seivers Blvd
Clinton, TN 37716

PROPOSAL RESPONSE FORM

Contact Address: _____

Name: _____ Position: _____

In accordance with your invitation to provide a pricing proposal for a municipal sewer video and inspection project "Sewer Inspection Proposal" and approved on (date) _____ the undersigned hereby agrees to furnish proposed sewer inspection service in accordance with this proposal. The undersigned understands that, if chosen as a final vendor, additional good-faith contract negotiations will occur, and that the attached proposal shall serve as a basis for that negotiation. The undersigned understands if selected business licensing, insurance proof of liability coverage up to \$1million dollars, and workers' compensation insurance proof will be required to be submitted. The undersigned understands that any and all proposals can be rejected and/or cancelled at the sole discretion of the Anderson County Water Authority Board of Commissioners or the General Manager for any reason determined to be in the best interest of the Authority.

An authorized representative of each party to our proposed solution has signed below.

Company: _____

State of Incorporation: _____

Signed: _____ Printed Name _____

Title: _____

Address: _____

Telephone: _____

Company: _____

State of Incorporation: _____

Signed: _____ Printed Name _____

Title: _____

Address: _____

Telephone: _____



Anderson County Water Authority

**1611 N Charles G. Seivers Blvd
Clinton, TN 37716**

3.5. VENDOR INQUIRIES, EXCEPTION REQUESTS, AND COMMUNICATION

All inquiries shall be made to:

Jeff Elrod
General Manager
Anderson County Water Authority
1611 N Charles G. Seivers Blvd
Clinton, TN 37716
jelrod@acwatn.org
865.250.2847
BUSINESS HOURS: 8AM - 4 PM MONDAY THRU FRIDAY

Vendor questions will not be answered after the date identified in the project schedule above.

3.6. INVITATION TO SUBMIT PROPOSAL NOT A BASIS FOR OBLIGATIONS

This request for proposals does not constitute an offer to contract and does not commit Anderson County Water Authority to the award of a contract to a person or entity submitting a proposal, or to pay any costs incurred in the preparation and submission of proposals. The Authority reserves the right to reject any or all proposals that do not conform to the requirements stated in this document. Anderson County Water Authority reserves the right to cancel all or part of this request for proposals for any reason determined by the Authority to be in the public or the Authority's best interest. Price alone is not the sole criteria in the selection of a proposal. Price, contractor reviews, experience of contractor, and closeness to requirements are factors to be considered for review.

3.7. RIGHTS TO SUBMITTED MATERIALS

All proposals and material submitted to Anderson County Water Authority by a vendor, in response to this invitation to submit proposal, shall become the property of the Authority after the proposal submission deadline. The Authority's return of the proposal/material will be subject to the requirements of the laws of the State of Tennessee.

4. EXHIBITS

None